

Constitution of the Aztalan Cycle Club, Inc.

Approved 8/13/11

Article 1

This club shall be known as the Aztalan Cycle Club, Inc.

Article 2

The officers of the club shall be Working Members in good standing with the club. Officers are: President, Vice President, Secretary, Treasurer, MX Referee, Short Track Referee, MX Track Chairman, and two Co-grounds Chairmen. These officers shall constitute the executive committee. The President, Secretary, MX Referee, and one of the grounds Co-chairs and two General Board members will be elected to a two year term at the November election in even years. The Vice President, Treasurer, ST Referee, MX Track Chairman and the other grounds Co-chair and the other two General Board members will be elected to a two year term at the November election in odd years. Elected officers shall hold their office for two years or until their qualified successors are elected and/or appointed.

Article 3

A fourteen member Board of Directors shall consist of the executive committee, two honorary board members and four other elected board members. The four elected board members, not on the executive committee, shall be elected to two year terms at the November election. (Two positions will be filled in odd numbered years and two positions will be filled in even numbered years).

Article 4

The duties of the President shall be:

- To preside at all meetings of the club.
- To have general supervision of the affairs of the club.
- To appoint any person or committees not otherwise ordered by the club.
- To personally represent the club on proper occasions, and in business contracts.
- To assist all other officers of the club in their records, correspondence and other duties.
- To promote interest on the part of each member in club life and activities.
- To vote only when one vote is necessary to break a tie.

Article 5

The duties of the Vice President shall be:

- To perform the duties of the President in his/her absence.
- To head a committee that will audit the financial records on a yearly basis.

Article 6

The duties of the Secretary shall be:

- To keep record of the meetings of the club in the minute book provided for that purpose.
- To handle all club correspondence.
- To perform such other duties as generally fall to that office.

Article 7

The duties of the Treasurer shall be:

- To collect dues from all members.
- To collect all other money due the club.
- To make all payments from club funds when ordered by the club.
- To keep an account of all club money matters.
- To make a statement of the club funds when called upon by the club to do so.

Article 8

The duties of the Board of Directors shall be:

- To act upon any Constitution or by-law changes.
- To review club activities, annually scheduled events, contracted or any long range obligations of the club.

Article 9

The duties of the MX and Short Track Referees shall be:

- They have general supervision over all appropriate sanctioned competition events promoted by the club. The duties of the Referee are completely outlined in the AMA Sports Rule Book.

Article 10

The duties of the two Co-grounds Chairmen shall be:

- To take care of all grounds and club equipment.
- To share in decisions relating to management of the club grounds and equipment.
- To help coordinate use of equipment.

Article 11

The duties of the MX Track Chairman shall be:

- To prepare motocross track for race days and schedule/document track crew hours.
- To lead qualified crew in all phases of track maintenance.
- To coordinate use of equipment with grounds chairman.
- To attain $\frac{2}{3}$ vote from Board of Directors prior to renting equipment or implementing track changes.

Article 12

Fifteen (15) active members in good standing shall constitute a quorum at regular meetings for the transaction of club business.

Article 13

Any changes in the Constitution and by-laws must be approved by two-thirds of the Board of Directors at a special meeting called by the President. After approval by the Board of Directors, the proposed changes will be submitted at the next regular meeting, and the members shall then vote on the changes. A two-thirds vote of the members at this meeting shall be required to approve the changes in the by-laws.

Notification of the Constitution and By-Law proposals for change shall be included in the club newsletter. Said proposals will be discussed and voted upon at the next regular member meeting.

Aztalan Cycle Club, Inc. By-Laws

Amended 11/06/08

Number 1

Robert's Rules of Order shall govern the parliamentary proceedings of this club, unless otherwise provided in these by-laws. The order of business shall be:

1. Reading of the minutes, previous meeting.
2. Report of officers
3. Unfinished business
4. New business

Number 2

Club dues shall be waived for Board Members during the time they serve.

Number 3

All bills over \$100 must be checked by the Board of Directors on a monthly basis. A three member committee, headed by the Vice President will conduct an annual audit of the financial records.

Number 4

- a. Working memberships are renewable dependent on completion of membership requirements in their assigned committee. Dues for the following year are waived.
- b. New working members, upon paying the \$200 working membership fee, will be on probation, with no club privileges until three work days are completed. \$150 will be reimbursed at the end of the year upon completion of working member requirements. (Amended 2017)
- c. Country Club (non-working) membership dues are \$400 per year. Initiation fees of \$35 are also due from new members. No work days are required. Admission fees must be paid on race days. Country Club members obtain no ownership in the club and do not have voting privileges.
- d. Members may not bring guests to the track on non-race days.

Number 5

A membership consists of a primary member, at least eighteen years of age, and may include his/her immediate family. The immediate family would include spouse, significant other, and dependent children under legal age. The Board of Directors will review possible exceptions to this rule, upon receipt of a written request by the primary member.

Number 6

Applications for memberships must be referred to and approved by the membership committee. A person of legal age from an existing membership that is considered to be "in good standing" with the club, may apply for his/her own membership as a renewing member. The membership committee reserves the right to review and adjust memberships.

Number 7

Any member may be expelled by the Board of Directors for conduct unbecoming of a member. The member may appeal in writing to the club membership. A two-thirds vote of the membership is required to overturn the Board's decision.

Number 8

Only active working members in good standing shall be eligible to hold offices in the club. They shall be members of the AMA.

Number 9

In the event the club should disband, its assets will be given to The American Motorcycle Heritage Museum in Pickerington, Ohio.