



2023 Aztalan Cycle Club - Membership Check List

✓ **Renewals:**

Please read the information, and then download the proper application and the number of releases needed for your family. If you have a child who has reached 18 but is still dependent upon you, print out the "Child Over 18" document. Also note that the statement to be signed at the bottom of the application is NOT the same as the Aztalan Cycle Club release. The primary member needs to sign both. Be sure your email address is legible, as you will be informed via email that your paperwork has been received and is complete.

- Working members need to check out the available committees and their descriptions. Pick 4, with #1 being your preferred choice. Our event dates for 2023 can be found on the website. **Select a committee you can agree to work on for seven different dates, with at least a five hour commitment in that committee each day. Two workdays must be completed in August, September or October.** Flaggers can earn two days of work if they flag for ten or more hours. The minimum age for a worker is 16. Workers who do not fulfill the requirements of their committee may not renew for five years.

✓ **Aztalan Releases:**

You will need one release for each member of your family, whether they race or ride or even if they may never be at the track.

According to the Club's bylaws, a family member is defined as: Spouse or significant other, and dependent children under the age of 18.

- ✓ Should your child be older than 18 but fully dependent on you, (e.g. a student, or a child with a handicap), please advise the committee by completing the parental note found on the website.
- ✓ All minor's releases must be signed (or name printed) by the minor, signed by the parents and notarized. All minors should sign (or print name on) the upper line; each parent signs on the lower line.

If your minor is too young to sign, one parent should sign the child's name, then their own name with an indication of mother, father, or legal guardian. The other parent then signs the lower space. The paperwork MUST be notarized.

- PLEASE NOTE: As a member of Aztalan, there is no need for you to complete another release at any Aztalan event.

- ✓ **Check or Money Order-** payment in full **(\$525)** for Renewing Non-Working Members, payable to Aztalan Cycle Club, Inc. No cash please. Working members pay nothing to renew.
- ✓ **Check or Money Order-** payment in full **(\$560)** for New Non-Working Members or **\$200** for New Working Members (**\$150 will be refunded when 7 workdays in your committee have been completed**), payable to Aztalan Cycle Club, Inc. No cash please.
- ✓ Checks will be deposited within 14 days after being received. If your check is returned to us, you will be immediately notified. A cashier's check for the full amount plus bank charges must be returned to us within ten days of notification or your membership will be considered void.
- ✓ **Aztalan Rules:**
Be sure you and your family are aware of the club rules. Some changes may have been made.

If you wish to be on the **Member Alert List** -primarily used to notify you of track grooming- please contact Tom Bodenbach at tom@bodenbach.us.

You can easily **track your renewal** by using certified mail (very reasonably priced) at your local Post Office to:

Aztalan Cycle Club, Inc. Attn: Nicole Stroebel 508 Oaklawn Avenue Green Bay, WI 54304

Note – on sending your paperwork via certified mail.

Please note that there is an ERR (electronic Return receipt) option on certified mail which is **cheaper** than the regular certified mail. It allows you to follow the route of your paperwork right to the destination address and will tell you when it was picked up.

Incomplete paperwork will be returned to you. You will have **ten** days in which to return it or you will lose your place in the club. **Your check** will be cashed upon completion of all paperwork. Should your check not clear, you will be notified immediately and a cashier's check for the full amount plus bank charges must be returned to us within ten days of notification or your membership will be considered void.

Non-Working Club members may return their 2022 keys and pick up their 2023 membership cards and keys at the Welcoming Day in Spring. New Working members will receive their keys upon completion of three workdays. If that time is already in by the welcoming day, card and keys will be handed out then. Otherwise keys will be given out upon completion and verification of three workdays. Check the March newsletter, our website (www.aztalanmx.com) for more information as spring draws near.

There is a \$25 fee for lost keys.